

SPENCER COUNTY – TAYLORSVILLE CHAMBER OF COMMERCE HALL RENTAL DEPOSIT AGREEMENT

APPLICANT'S NAME _____

ADDRESS: _____

EMAIL ADDRESS: _____

CONTACT INFORMATION: _____

DAMAGE DEPOSIT \$75

- CASH
- CHECK NUMBER: _____
- PAY ONLINE (WILL SEND TO EMAIL ABOVE)

HALL RENTAL DATE: _____

YOU MUST CONTACT THIS OFFICE AT 502-477-8369, SEVEN DAYS IN ADVANCE FOR CANCELLATION. ANY CANCELLATIONS LESS THAN SEVEN DAYS FROM THE EVENT WILL FORFEIT YOUR DEPOSIT.

All monies to be refunded after Board Members approval.

SIGNATURE _____ Date: _____

Signature of Chamber member taking application:

PLEASE NOTE THIS IS A NON-SMOKING FACILITY

QUESTIONS PLEASE EMAIL: rentals@spencercountykychamber.com

SPENCER COUNTY – TAYLORSVILLE CHAMBER OF COMMERCE 19 E. Main Street P.O. Box 555
Taylorsville, KY 40071

Updated August 2020

HALL RENTAL AGREEMENT

This rental agreement, made the _____ day of _____ 20_____, by and between the Spencer County – Taylorsville Chamber of Commerce and _____ (hereinafter) known as Renter for hall rental on _____ 20_____.

It is hereby agreed that the Spencer County – Taylorsville Chamber of Commerce does grant permission to Renter to use the Spencer County – Taylorsville Chamber of Commerce hall for the purpose of _____.

We reserve the right to enter the premises during the term of the agreement for the purpose of inspection. It is agreed that the cost of the use of our social hall will be:

- \$175.00 (Non-Chamber Member)
- \$150 (Chamber Member)
- Other \$_____ (Prior approval from Chamber Board Member)

Plus a security deposit of \$75.00 to be retained by the Spencer County – Taylorsville Chamber of Commerce until inspection of the premises determines that the building is free of damage or debris. A deposit of \$75.00 must be paid when the agreement is signed and is non-refundable in case of cancellation. This deposit will hold your date(s) of rental. The hall rental fee is due 7 days before rental date(s). If we do not receive fee within 7 days of rental date, your date will not be held and your deposit may be forfeited at the discretion of the chamber president. Deposits will be mailed to the address on the Rental Deposit Agreement within 30 days of rental date(s).

Renter agrees that all activities must end by 12:00 a.m. and the premises vacated by all occupants to allow for completion of cleaning of the building by 1:00 a.m. Depending on rental schedule you may be able to enter the building 24 hours before and clean up 24 hours after rental date, this must be approved prior to rental date(s) by a chamber board member.

The Spencer County – Taylorsville Chamber of Commerce is not responsible for lost or stolen articles.

Chamber Rental Rules:

1. It is understood that Renter will be responsible for any and all damages. If damages occur, Renter will compensate within 10 days of the receipt of damage report all expenses over and above the amount of the security deposit.
2. Renter is not permitted to use nails, screws or other materials which may deface the walls, ceiling or woodwork. No masking tape on painted walls. Renter is responsible for any paint damage.
3. Renter is responsible for the conduct of all persons entering the building during the terms of this agreement.
4. No furnishings whatsoever may be removed from the building at any time.
5. Illegal gambling is prohibited in the building or on the grounds.
6. Renter agrees that should any alcoholic beverages be served at this function, Renter assumes complete and total responsibility and liability for any and all occurrences or assumes complete

and total responsibility and liability for any and all occurrences or accidents and agrees to hold harmless the Spencer County – Taylorsville Chamber of Commerce. Renter further agrees not to serve alcoholic beverages to any individual under the age of 21.

7. The capacity of the social hall is 125 persons. Renter shall not exceed that capacity.
8. No refund of the deposit, if any, will be given upon cancellation unless notification to a chamber board member within 7 days of rental date(s).
9. No refund will be given if the agreement is terminated by actions of persons attending the Event or by actions of the Renter, their agent or employees.
10. In the event that any time after the signing of this Agreement and before or during the time the hall is rented, the Spencer County – Taylorsville Chamber of Commerce should be materially hampered, interrupted or interfered with the carrying out or completion of the Agreement by reason of fire, casualty, blackout, unavoidable accident, war, act of God or any local or national emergency or unusual condition or any other cause of the same or similar thing, then, in that event, this Agreement at the option of the Spencer County – Taylorsville Chamber shall become null and void and the renter shall not be entitled to any use of said hall. The rental fee and security deposit shall be returned to the Renter within thirty (30) days subsequent to any of the aforementioned events.
11. Renter hereby agrees to indemnify the Spencer County – Taylorsville Chamber of Commerce for any damage done by Renter, guests, agents, servants or employees of the Renter or its caterer to the premises herein. Renter also agrees to save, hold harmless, indemnify and defend the Spencer County – Taylorsville Chamber of Commerce, its representative and assigns, from any and all claims arising under this Agreement, including but not limited to claims arising from the dispensing of alcoholic beverages, from any and all claims for personal injuries or property damage which may be brought against the Spencer county – Taylorsville Chamber of Commerce, its representatives or assigns, for injuries arising out of the activities of Renter, their guests, agents, servants or employees.
12. The Chamber of Commerce's insurance will not protect the Renter, guests, agents, servants of employees from claim arising out of the Renter's use of the rented premises. Renter is strongly advised to consult with Renter's legal counsel and insurance agent to determine both liability exposure and insurance protection available to Renter when hosting the Event for which the premises are being rented. This statement should be considered whether or not alcoholic beverages are served.
13. Lighted candles must be in glass containers, such as votive lights or hurricane lamps.
14. Glitter, rice, confetti, birdseed or any other like materials are not permitted.
15. Renter is required to remove and properly dispose of all decorations.
16. Brooms, mops and buckets are supplied for cleaning the hall. These items are located in the cleaning closet and must be returned to this closet. Any non-abrasive household cleaner will work on the countertops in the kitchen. No abrasive products on countertops.
17. Renter agrees to return the tables to their original position before leaving the hall. Extra chairs and tables must be wiped clean and returned to the designated carts.
18. Spencer County – Taylorsville Chamber of Commerce agrees to include in the rental fee 15 tables and 85 chairs.
19. There is NO janitorial service with the hall rental. You are responsible for cleaning the chamber after your event.
20. The following items must be completed to assure the hall is left clean (Please see cleaning list on refrigerator, leaved signed list on kitchen counter):
 - a. Make sure oven and stove are clean and off
 - b. Kitchen sink, counters and floor are clean

- c. All tables and chairs are clean before returning them to their designated carts
- d. Restrooms are clean and all lights in facility are turned off.
- e. All floors in kitchen, social hall and restrooms are swept and mopped
- f. All trash cans are emptied. There is a dumpster located behind the building. The rear door on the right is not alarmed and can be used as an exit to the dumpster.
- g. Upon exiting the building after event leave (double) doors LOCKED
- h. Leave key back in the lock box on the double doors where retrieved
- i. If heating is being used, turn down to 60 degrees – two thermostats are located in the chamber, by the stage and before entering the kitchen
- j. If air conditioning is being used, leave the thermostat at 70 to 75 degrees
- k. NO heavy duty tape of any kind on walls or floors.

Renter has read the above Agreement and agrees to comply with all terms and condition in full.

NonCompliance may result in immediate termination of agreement, closing of the hall and removal of the guests from the premises at the option of the Spencer County – Taylorsville Chamber of Commerce and forfeiture of the security deposit.

Renter

Date

Spencer County – Taylorsville Chamber of Commerce

Date

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